

Club Privacy Notice

This privacy notice explains how we use and look after the personal information we collect from you. We are the data controller, responsible for processing of any personal data you give us. We take reasonable care to keep your information secure and to prevent any unauthorised access to or use of it.

What information do we collect about you?

We collect information about you when you become a co-owner, volunteer or season ticket holder of the club or when you contact the club in a personal capacity for hospitality services or to hire our function room or other facilities. You provide information about yourself when you register with the Club and by filling forms at the office or online, or by corresponding with us by phone, e-mail or otherwise.

The information you give us may include your name, date of birth, address, e-mail address, phone number, gender, and the contact details of a third party in the case of emergency. We may also ask for relevant health information, which is classed as special category personal data, for the purposes of your health, wellbeing, welfare and safeguarding. Where we hold this data it will be with the explicit consent of the participant or, if applicable, the participant’s parent or guardian.

We may also collect information when you voluntarily complete customer surveys or provide feedback to us.

Information relating to usage of our website is collected using cookies. Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information.

Why do we need to collect and use your personal data?

We will only use personal data for any purpose for which it has been specifically provided.

The primary basis that we intend to use for the processing of your data is for the performance of our contract or relationship with you. For example, as a co-owner we need to keep you informed about scheduled meetings and other related matters. As a season ticket holder we need, for example, to be able to inform you about changes in match arrangements. The information that we collect about you is essential for us to be able to function as a supporter owned and run football club. Without collecting your personal data we would be unable to fulfil our obligations.

Where you hire our facilities in a personal capacity we will collect information about you in order to communicate with you about those facilities or services.

If you act as a volunteer we will retain your name and contact details so that arrangements can be made for you to volunteer for the club.

Where special category data is required we will obtain your explicit consent in order to collect and process this information. Special category data includes data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, genetic or biometric data to identify an individual and data concerning health, sex life or sexual orientation. We would not generally expect to process special categories of personal data.

Purpose/ Processing Activity	Lawful Basis for processing under Article 6 of the GDPR.
processing membership forms and season tickets	Performance of a contract
sending out match or Club information and updates	Performance of a contract

provide information about club activities, membership and season ticket renewals.	The Club has a legitimate interest to maintain member and participant correspondence for club community purposes.
sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority	The Club has a legitimate interest to run the organisation efficiently and as it sees fit. Application for funding is a purpose that benefits the Club, participants and its members.
sending out marketing information such as newsletters and information about promotions and offers from sponsors	Consent. We will only send you direct marketing if you have actively provided your consent.

Who might we share your information with?

If you agree, we may email you about other products or services that we think may be of interest to you.

For match tickets, including season tickets, we use the services of Eventim UK Limited. In order to provide these services your personal data will be passed to them for ticket applications and season ticket purchases to be made.

We will not share your information for marketing purposes with other organisations.

Your details may be seen by those that we engage for professional accountancy or legal services.

Where third parties are involved in processing your data we will have a contract in place with them to ensure that the nature and purpose of the processing is clear, that they are subject to a duty of confidence in processing your data and that they will only act in accordance with our written instructions.

Where it's necessary for your personal data to be forwarded to a third party we will use appropriate security measures to protect your personal data in transit through secure transfer of files.

How long do we keep hold of your information?

Your personal data should not be held for longer than is required under the terms of our contract or relationship with you. In any case, we will not retain your personal data for longer than specified in our data protection policy.

You have the right to request deletion of your personal data. We will comply with this request, subject to the legal obligations we may have to retain it.

How can I access the information you hold about me?

As a data subject you have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information please email or write to us using the contact details noted below.

When your personal data is processed by automated means you have the right to ask us to move your personal data to another organisation for their use.

We have an obligation to ensure that your personal information is accurate and up to date. Please ask us to correct or remove any information that you think is incorrect.

Marketing

We would like to send you information about our products and services which may be of interest to you. If you have agreed to receive marketing information, you may opt out at a later date.

You have a right at any time to stop us from contacting you for marketing purposes. If you no longer wish to be contacted for marketing purposes, you can unsubscribe at any time.

Cookies

We use cookies to track visitor use of the website and to compile statistical reports on website activity.

For further information visit <http://www.allaboutcookies.org/>

You can set your browser not to accept cookies and the above website tells you how to remove cookies from your browser. However in a few cases some of our website features may not function as a result.

Other websites

Our website contains links to other websites. This privacy policy only applies to this website so when you link to other websites you should read their own privacy policies.

What can you do if you are unhappy with how your personal data is processed?

You also have a right to lodge a complaint with the supervisory authority for data protection. In the UK this is:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

0303 123 1113 (local rate)

Changes to our privacy policy

We keep our privacy policy under regular review and we will place any updates on this web page (and/or) inform you of any changes when they occur. This privacy policy was last updated on 30 March 2018

How to contact us

Please contact us if you have any questions about our privacy policy or information we hold about you:

By email at: mydata@fc-utd.co.uk

Or write to us at:

FC United of Manchester,
Broadhurst Park
310 Lightbowne Road
Moston
M40 0FJ