



## **FC United of Manchester**

### **Community Sports Development Post**

- A new position, with an initial six month temporary contract with the intention to become a full time permanent position
- A position with a probationary period of six weeks

#### **Aim**

To work with FC United's board, General Manager and Community Manager to:

- Maximise community benefit from the new sports and community facility
- To meet the outcomes required by funders and delivery partners
- To meet the community impact outcomes required by the club
- To deliver a measurable lasting benefit to Moston and the wider Manchester area
- To implement the evaluation framework for the club, its community programme and site

#### **Responsibilities**

To implement club objectives and meet the outcomes required by the club, its partner organisations and funders the club is seeking to appoint an experienced Sports and Community Development worker.

The main responsibilities will be to:

i) Develop and manage a project plan to deliver against existing partnership, planning and funding agreements:

- Site Partnership Agreement
  - Manchester City Council
  - Moston & District Sports & Youth Club
- Football Development Plan
  - Football Foundation
  - Football Association
  - Moston Juniors Football Club
- Sports Development Plan
- Sport England
- Education & Marketing Plan
- The Manchester College
- Community Liaison
  - Local community and resident groups
- Local schools
- Local councillors

ii) Manage and implement an evaluation framework for the site and the club's community programme.

iii) Promotion of sporting and community opportunities at FC United including building partnerships with local sports organisations and community users of the site.

iv) Secure revenue funding to support core delivery costs including sourcing funding for community sport development programme.

v) Work with existing community staff in development of the delivery strategy and coordinate strategy with the club's Community and Education Manager.

## **Knowledge, skills and experience required**

1. A genuine commitment to the success of FC United of Manchester and an understanding of the principles and goals of the club.
2. Excellent and proven leadership skills with project management and people skills.
3. Knowledge and thorough understanding of:
  - sports development programmes
  - community engagement
  - experience of implementing monitoring and evaluation systems
4. Experience of securing and managing funding from a variety of sources including grant funding and commercial relationships.
5. Experience of delivering targeted outcomes of grant funds and commercial relationships.
6. Demonstrable relationship management and inter-personal skills.
7. Skilled in the development of budgets and management of income/expenditure.
8. A first class communicator skilled in written and verbal presentation.
9. Experience of a diverse range of stakeholder management.
10. Experience of delivering communications and marketing strategies.

## **Scope of work and Application process**

The post is full time and for an initial six month contract. Given the importance of this work and short timescales there will be a six week probationary period.

The successful applicant will be expected to work from the club offices in Manchester moving to the new facility once complete in late summer 2014.

Interested candidates should in the first instance send a CV and supporting letter which addresses the aims and responsibilities detailed above to:

### **By post:**

General Manager  
FC United of Manchester  
Hope Mills  
113, Pollard Street  
Manchester  
M4 7JB

**By email:** [awalsh@fc-utd.co.uk](mailto:awalsh@fc-utd.co.uk)

All applications should include contact details of at least two referees able to attest to the candidate's relevant experience.

**Deadline** for applications is 24<sup>th</sup> March 2014.

The work delivery timetable is dictated by the ground build programme, with build completion due late summer 2014 the application process is necessarily short.

All applications will be acknowledged on receipt and those chosen shortlisted will be informed on Wednesday 26<sup>th</sup> March.

Interviews will be conducted on Friday 28<sup>th</sup> March.

Successful candidates will need to be able to start as soon as possible after that date.