



STATEMENT

FC United is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity. We are committed to ensuring that all candidates for employment and voluntary roles at the Club are treated fairly, and that selection is based solely on the individual merits of candidates and on selection criteria relevant to the post.

OVERVIEW

FC United is one of the leading supporter-owned football clubs in the country, playing in the National League North and offering sports and community facilities from our iconic Broadhurst Park stadium in Moston, Manchester with a capacity of up to 4,400. As a community facility, Broadhurst Park is used regularly by local people and can host a range of sporting and recreational activities. It also offers a fantastic function room, along with other meeting spaces, available for the local community, businesses and other organisations to hire. FC United operate on a mixture of volunteers and paid employees and we pride ourselves on doing things differently.

We are looking for a high quality professional with the right experience, expertise and drive who can step into an immediate vacancy for a Chief Executive Officer. This is only our second season at Broadhurst Park and we are seeking someone with a proven track record in facility management who is able to develop and manage a first class operation on both match and non-match days. The successful candidate will also need to demonstrate strong commercial acumen, maximising revenue through advertising, sponsorship and use of the facility. At the same time we intend to set them an additional challenge, to achieve this whilst also maintaining one of our key founding principles, that we will strive wherever possible to avoid outright commercialism.

Whilst FC United has rightly enjoyed a high profile within football circles, this role will require the postholder to focus their energy and activities very much on the efficient running of the stadium and the football club. We are looking for someone with strong leadership qualities but who is also able to delegate effectively and lead a varied management team encompassing the football, commercial, financial and community aspects of the operation. For many of our supporters, FC United is more than a football club but we need to thrive and establish our place in the community. Make no mistake, this is a significant challenge but one which the right person will be able to grasp with both hands.

JOB ROLE

Job Title:	Chief Executive Office
Location:	Broadhurst Park, 310 Lightbowne Road, Manchester M40 0FJ
Terms:	Permanent, full-time position, 37.5 hours per week. Subject to 6 month probationary period and achievement of key targets.
Salary:	To be negotiated, dependent on experience and the value that the right candidate can bring to the job. We will offer a competitive basic salary along with a performance related element which can then be consolidated.

ROLE SUMMARY

To provide the leadership and high standards of commercial and facilities management that will secure the future of FC United at Broadhurst Park.

JOB DESCRIPTION

- Ensuring that the club adheres to all legal, financial and health & safety standards to enable the efficient and safe management of the Broadhurst Park facility
- Providing strong and inclusive leadership in order to develop a genuine team effort within a team of senior managers and other key persons at the club
- Maximising and maintaining revenue coming into the club, identifying new opportunities and efficiencies whilst, at the same time, avoiding outright commercialism
- Providing the single point of contact to the Board, being accountable for all aspects of the club's operation
- Liaising with external bodies and partners regarding the operation and continued development of the stadium

PERSON SPECIFICATION

Essential

Experience

- Previous experience in successfully managing a sporting facility or stadium
- Proven track record in commercial matters and revenue generation

Skills/Personal Qualities

- Strong, inclusive leadership skills, the ability to build and motivate a team and work well with people at all levels
- Well organised, able to identify and focus on priorities whilst paying attention to detail
- Excellent communication skills, both verbal and written
- Ability to work well under pressure

- Ability to innovate and identify opportunities for both development and efficiency

Knowledge

- Knowledge of FC United's history and ethos and a firm commitment to FC United's founding principles

APPLICATION PROCESS

Interested candidates should send:

- a copy of their current CV
- a covering letter which specifically outlines how they meet the person specification and their ability to deliver the job description outlined above, citing specific, relevant examples
- contact details of two referees, wherever possible one of these should be your most recent employer. [NB: References will only be taken following selection of the successful candidate]

Applications should be sent:

By post to: Peter Thwaites, FC United of Manchester, Broadhurst Park, 310 Lightbowne Road, Moston, Manchester M40 0FJ (Please mark envelope: In Confidence)

By email to: peterthwaites@fc-utd.co.uk

Deadline for applications has been extended to 5.00pm Friday 19th August 2016.

Candidates shortlisted for interview will be notified at the beginning of w/c 22nd August, with interviews scheduled to take place on Friday 26th August. All applicants will be notified of the outcome of their application.

If you would like to discuss this opportunity further, please contact peterthwaites@fc-utd.co.uk